



**Ethics Review Board for the City of New Orleans**

**Special Board Meeting of March 10, 2022, at 3:00 P.M.**

**Conducted via Zoom Teleconference Due to COVID-19 Emergency**

**Minutes**

1. *Call to Order.*
  - 1.1. The chair called the special meeting to order at 3:03 p.m.
  - 1.2. Board members present:
    - 1.2.1. Elizabeth Livingston de Calderon, Chair.
    - 1.2.2. Michael A. Cowan.
    - 1.2.3. Monique G. Doucette.
    - 1.2.4. Torin T. Sanders.
  - 1.3. Board members absent:
    - 1.3.1. Wanda A. Brooks.
    - 1.3.2. Holly Callia.
    - 1.3.3. Tyrone G. Jefferson, Jr.
  - 1.4. None.
  - 1.5. Staff member present:
    - 1.5.1. Dane S. Ciolino, Executive Administrator and General Counsel.
  - 1.6. The Chair declared that a quorum of the board was present and commenced the meeting via Zoom videoconference and teleconference.

- 1.7. The agenda for the meeting is attached.
2. *Ratification of Prior Written Certification of Emergency Need for Video Conference Meeting.* Pursuant to [State of Louisiana Executive Department Proclamation No. JBE 2020-30 Section 4 \(March 16, 2020\)](#) and subsequent orders and legislation addressing the COVID-19 state of emergency, the ERB unanimously agreed to conduct this meeting by video conference and audio conference after certifying that the ERB would not otherwise have been able to operate due to quorum requirements due to the ongoing COVID-19 emergency.
3. *Executive Session.* On motion and second, the board voted unanimously to go into executive session pursuant to Louisiana Revised Statutes sections 42:17(1& 4) to discuss the character, professional competence, or physical or mental health of a person and investigative proceedings regarding allegations of misconduct related to ERB Complaint Nos. 2021-02, 2022-01, and 2022-02.
4. *Return to General Session.* On motion and second, the board unanimously voted to go back into general, public session.
5. *Disposition of Complaints.*
  - 5.1. *No. 2021-02.* On motion and second, the board unanimously voted to refer this back to the OIG for a more detailed report on the procedural history and underlying conduct.
  - 5.2. *No. 2022-01.* On motion and second, the board unanimously voted to close this complaint for failure to allege a violation of the ethics code. However, considering the matter in its supervisory authority over the OIPM, the board closed the matter with a finding that the OIPM acted diligently in handling the underlying matter.
  - 5.3. *No. 2022-02.* On motion and second, the board unanimously voted to close this complaint for failure to allege a violation of the ethics code. However, considering the matter in its supervisory authority over the OIPM, the board closed the matter with a finding that the OIPM acted diligently in handling the underlying matter.
6. *Discussion of IPM Appointment Process.* The board conducted a brief informal discussion of the formats for the live interviews. The board took no formal action.
7. *Adjournment.*
  - 7.1. A motion was made to adjourn the board meeting.
  - 7.2. The motion was seconded.
  - 7.3. The board unanimously voted to adjourn. The meeting was adjourned at 3:46 p.m.

ETHICS REVIEW BOARD MEETING MINUTES

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\* END \*



## CITY OF NEW ORLEANS ETHICS REVIEW BOARD

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<https://www.nolaerb.gov/>

### BOARD MEETING

Thursday, March 10, 2022

3:30 P.M.

The board will conduct this meeting via Zoom Video Conference and Telephone Conference

Video Conference Link: <https://loyno.zoom.us/j/5049753263>

Telephone Conference Dial-In Number: 312-626-6799; ID No. 504 975 3263

Certification of Necessity pursuant to [Louisiana Revised Statutes section 42:17.1](#): The board hereby certifies that the Governor of the State of Louisiana has declared a state of emergency or disaster involving the geographic area of the City of New Orleans. The governor's most recent [proclamation](#) extending this state of emergency is available here: [18 JBE 2022 State of Emergency COVID \(Feb. 16, 2022\)](#). A live meeting would be detrimental to the health, safety, or welfare of the public and the members of the Ethics Review Board. The agenda contains matters that are critical to continuation of the business of the Ethics Review Board and are not able to be postponed to a live meeting due to a legal requirement or other deadline that cannot be postponed or delayed by the Ethics Review Board. The public can attend and participate in the videoconference meeting by joining the conference by telephone or videoconference as described above. In addition, public comment prior to the meeting can be provided via email address [erb@nolaerb.gov](mailto:erb@nolaerb.gov).

### AGENDA

1. Ratification of certification of necessity for videoconference/teleconference meeting.
2. Executive session pursuant to Louisiana Revised Statutes sections 42:17(1& 4) to discuss the character, professional competence, or physical or mental health of a person and investigative proceedings regarding allegations of misconduct related to ERB Complaint Nos. 2021-02, 2022-01, and 2022-02.
3. Discussion of live interviews of IPM candidates, background checks, and voting on appointment of IPM. public comment on candidates and appointment process.
4. Adjournment.